Project Charter

Date: 2/13/21

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| **Project Title**: SAP ERP Implementation | | | |
| **Project Start Date:**01/15/21 **Projected Finish Date:** 07/15/21 | | | |
| **Budget Information:** $ 1,000,000  This budget is based on the expected savings of this project. We expect to save ~ $2 million due to avoiding changes. | | | |
| **Project Manager:** Name: Raymond, phone: 000-000-0000, e-mail: rdelga40@calstatela.edu | | | |
| **Project Objectives:**   * Replace the legacy system with an SAP ERP system * Remove old project team with individuals who are familiar with Project Management methodology | | | |
| **Success Criteria:**   * The ERP system is implemented within a six-month period * All organizational departments will utilize a single database for their routine processes | | | |
| **Approach:**  This project will utilize an agile development method—specifically SCRUM. During each SCRUM sprint we will implement the ERP system for a certain department. For instance, the first sprint will focus on implementing the ERP system for the IT department | | | |
| **Roles and Responsibilities** | | | |
| ***Name and Signature*** | ***Role*** | ***Position*** | ***Contact Information*** |
| Raymond Delgado  Raymond Delgado | Project Manger | Lead project developer | Email: rdelga40@calstatela.edu |
| Hank Hill  Hank Hill | Chief Executive Officer | Lead Project Sponsor | Email: hhill12@calstatela.edu |
| Lois Griffin  Lois Griffin | ERP systems integrator | Head developer | Email: lgrif24@calstatela.edu |
| Peter Parker  Peter Parker | Database Administer | Lead SQL programmer | Email: ppark36@calstatela.edu |
| Billie Eilish  Billie Eilish | HR representer | Communication manager | Email: belish48@calstatela.edu |
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| **Comments:** (Handwritten or typed comments from above stakeholders, if applicable)  I hope that this is the correct way to complete a project charter. | | | |